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Subject : Additional information (Annexes 16.1, 16.2, 16.3, 16.4 and 16.5)  
Chapter 21 – Regional Policy and Coordination of Structural Instruments

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<i>Institution</i>	2004							<i>competences/skills</i>
	<i>total staff</i>	<i>education</i>	<i>basic skills</i>	<i>Training</i>				
				<i>Start date (Month, Year)</i>	<i>End date (Month, Year)</i>	<i>Internal or External resources</i>	<i>Are the external resources planned (P) or identified (I)</i>	
<b>MoF CSF and CF MA Management of EU Funds Directorate</b>	30	Economics - 12 Law - 2 Finance - 1 Engineers - 7 Public Administration - 3 Ecology - 1 Political science- 4	- Coordination of the Strategy for SF implementation - Legal basis analyses - Systems and tools preparation - Elaboration of strategic/policy documents - Monitoring and coordination of ISPA projects - Coordination of horizontal issues connected with ISPA - Coordinatin of preparation of MIS for ISPA - Inter-ministerial coordination of Phare projects/programmes elaboration - Monitoring, implementation and evaluation of Phare projects	June 2004	ongoing	Phare project 2003 Setting up a coherent system for the SF and CF in Bulgaria for the CSF Managing Authority and the single Paying Authority for the SF and CF	2,3 MEUR	- General management skills in the field of coordination, delegation, organisation and strategic public management - Policy making - Policy assessment - SF and CF monitoring & evaluation - Monitoring and coordination of ISPA projects - Coordination of horizontal issues connected with ISPA - Coordinatin of preparation of MIS for ISPA

				January 2004	ongoing	MATRA project Institutional support for the Bulgarian ministry of Finance	0,375 MEUR
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2005						
additional staff	required education	Training				competences/skills
		Start date (Month, Year)	End date (Month, Year)	Internal or External resources	Are the external resources planned (P) or identified (I)	
8	Law - 1 Economisc - 3 Finance -2 Engeneers - 2	Ongoing	December 2005	Phare project 2003 Setting up a coherent system for the SF and CF in Bulgaria for the CSF Managing Authority and the single Paying Authority for the SF and CF	2,3 MEUR	<ul style="list-style-type: none"> <li>- Knowledge about the practical aspects of SF programme implementation including reporting, financial control</li> <li>- Knowledge about project selection and implementation, etc to be able to perform the coordination tasks vis-à-vis the OP MA's.</li> <li>- Knowledge on CF - management, implementation, monitoring, evaluation and financial control.</li> <li>- Negotiation skills</li> <li>- On hand knowledge on MIS developed in different MSs</li> </ul>
		Ongoing	June 2005	MATRA project Institutional support for the Bulgarian ministry of Finance	P	

2006						
additional staff	education	Training				competences/skills
		Start date (Month, Year)	End date (Month, Year)	Internal or External resources	Are the external resources planned (P) or identified (I)	
7	Economisc - 3 Engineers - 2 IT - 2			Phare programme  IPAEI	I	<ul style="list-style-type: none"> <li>- Detailed knowledge about the implementation of the CF</li> <li>- Co-ordination skills</li> <li>- Skills for monitoring and evaluation of the SF and CF</li> <li>- Competences in the field of Financial control</li> <li>- Negotiation skills</li> <li>- Organise CSF implementation</li> <li>- Update CSF</li> <li>- Administration of a system (Art.34.1a CR 1260/1999)</li> <li>- Co-ordinate OP Managing Authorities</li> <li>- Monitoring, evaluation and reporting of the CSF</li> <li>- Ensure compliance with EU policies in the field of competition, public procurement, environmental protection and improvement, and the elimination of inequalities and the promotion of equality between men and women;</li> <li>- Ensure compliance with the principles of effective financial management.</li> </ul>

Institution	2004							competences/skills
	total staff	education	basic skills	Training				
				Start date (Month, Year)	End date (Month, Year)	Internal or External resources	Are the external resources planned (P) or identified (I)	
MRDPW ROP MA Programming of Regional Development DG (incl 28 district experts)	40	Economists - 23 Engineers - 10 Architects - 4 Jurist - 1 Philologists - 1 Political Sciences - 1	Management skills in the field of programming, coordination, planning of projects funded by EU pre-accession instruments	June 2004	February 2006	Phare Twinning Project BG03/IB-SPP-02 Preparing MRDPW central and regional structures for managing future ERDF-type programmes and projects	I	Preparation of programming documents (ROP). Coordination with line ministries and structures at regional and district level. Administration of ROP working group. Delegation of tasks to the IBs. Computer skills. Good conduction of English. Facilitators skills.
			Programme and Project Cycle Management	September 2003	September 2004	Masters Degree Programme "Programmes and Project Cycles of EU Funds" - Varna University. 80% of the costs covered by MRDPW	I	Programme and Project Cycle Management

2005						
additional staff	education	Training				competences/skills
		Start date (Month, Year)	End date (Month, Year)	Internal or External resources	Are the external resources planned (P) or identified (I)	
10	Economists -7 Jurist - 3	June 2004	February 2006	Phare Twinning Project BG03/IB-SPP-02 Preparing MRDPW central and regional structures for managing future ERDF-type programmes and projects	1,9 MEUR	Financial management and control of SF-type operations. Administration of the Monitoring Committees. Knowledge on awareness campaigns. Knowledge on SF Regulations and compliance with EU policies.
		September 2004	September 2005	Masters Degree Programme "Programmes and Project Cycles of EU Funds" - Varna University. 80% of the costs covered by MRDPW	P	Programme and Project Cycle Management

2006						
<i>additional staff</i>	<i>education</i>	<i>Training</i>				<i>competences/skills</i>
		<i>Start date (Month, Year)</i>	<i>End date (Month, Year)</i>	<i>Internal or External resources</i>	<i>Are the external resources planned (P) or identified (I)</i>	
10	Engineers - 5 Jurists - 1 IT Specialists - 2 Statistician - 1 HR specialist - 1	June 2004	February 2006	Phare Twinning Project BG03/IB-SPP-02 Preparing MRDPW central and regional structures for managing future ERDF-type programmes and projects	1,9 MEUR	<ul style="list-style-type: none"> <li>- Expertise for effective management of SF ROP</li> <li>- Collection of reliable statistical and financial monitoring information.</li> <li>Maintainance of IT system.</li> <li>- Provision of reliable audit-trail</li> <li>- Management, implementation and monitoring of the OP, administration of a monitoring and control system in a view of CR1260/99, Art. 34.1g,</li> <li>- Organisation and co-ordination of the projects selection,</li> <li>- Ensuring compliance of EU policies in the areas of competition, public procurement, environmental protection and improvement, and the elimination of inequalities and the promotion of equality between men and women</li> <li>- Ensure compliance with the principles of effective financial management</li> <li>- Ensure the eligibility of the expenditures made by final beneficiaries</li> </ul>



		September 2005	September 2006	Masters Degree Programme "Programmes and Project Cycles of EU Funds" - Varna University. 80% of the costs covered by MRDPW	P	
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<i>Institution</i>	2004							<i>competences/skills</i>
	<i>total staff</i>	<i>education</i>	<i>basic skills</i>	<i>Training</i>				
				<i>Start date (Month, Year)</i>	<i>End date (Month, Year)</i>	<i>Internal or External resources</i>	<i>Are the external resources planned (P) or identified (I)</i>	
<b>ME MA of OP "Development of the Competitiveness of the Bulgarian Economy" Pre-Accession Programmes and Projects Directorate</b>	25	Economics - 9 Law-4 Finance & Accounting - 3 Engineers - 4 International Relations - 4 Sociology - 1	management skills in the field of programming, coordination, planning, implementation of projects funded by EU pre-accession instruments, in tendering and contracting, operative and financial monitoring of the projects, financial control and payments, eva	June 2004	December 2004	Twinning project BG/03/IB/FI/03 for Strengthening the Administrative Capacity of MoE to manage the OP Competitiveness under the SF	1.9 MEUR	Knowledge about the practical aspects of Ssprograming including preparation of National Development Plan, OP and monitoring indicators.
				May 2004	December 2004	MATRA project Institutional support for the Bulgarian ministry of Finance	P	
				January 2004	December 2004	Training provided in ongoing TA under BG0102.02 and BG0102.01 and BG 0102.03	P	

2005						
<i>additional staff</i>	<i>required education</i>	<i>Training</i>				<i>competences/skills</i>
		<i>Start date (Month, Year)</i>	<i>End date (Month, Year)</i>	<i>Internal or External resources</i>	<i>Are the external resources planned (P) or identified (I)</i>	
5	Economics - 1 Law - 1 Finance & Accounting - 1 Sociology - 1	January 2005	December 2005	Twinning project BG/03/IB/FI/03 for Strengthening the Administrative Capacity of MoE to manage the OP Competitiveness under the SF	1,9 MEUR	skills to run the SF projects and programmes with respect to the Programming, Implementation, Evaluation and Monitoring, Financial management and Control phases.
		March 2005	December 2005	IPAEI	I	
		June 2005	December 2005	Public Finance School	I	

2006						
additional staff	required education	Training				competences/skills
		Start date (Month, Year)	End date (Month, Year)	Internal or External resources	Are the external resources planned (P) or identified (I)	
5	Economics -3 Law-1 Finance and Accounting-1	January 2006	July 2006	Twinning project BG/03/IB/FI/03 for Strengthening the Administrative Capacity of MoE to manage the OP Competitiveness under the SF	1,9 MEUR	<ul style="list-style-type: none"> <li>- Skills to run the SF projects and programmes with respect to the Programming, Implementation, Evaluation and Monitoring, Financial management and Control phases</li> <li>- Collection of reliable statistical and financial monitoring information.</li> <li>Maintainance of</li> </ul>
		January 2006	December 2006	IPAEI	I	
		January 2006	December 2006	Public Finance School	I	

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<b>MLSP MA of OP "Human Resources Development" Pre-accession Funds and International Programmes and Projects Directorate</b>	24	Economics - 5 Law - 2 Sociology - 3 Finance - 5 International relations - 2 Political science - 2 Social affairs - 4 Linguistics - 1	Coordination of activities with other units in MLSP and other state authorities and external institutions, connected with the activities of the Directorate; Planning and programming under Programme Phare and other international programmes and projects; Dev	January 2003	December 2004	Joint project with UNDP BUL/01/009 "Strengthening the capacity of MLSP for management of programmes and projects financed by EU", national financing	P	Knowledge about the practical aspects of Sfprogramming including preparation of National Development Plan, OP and monitoring indicators.
				September 2002	June 2004	"Twining" project – BG 0102.07 "Preparation for future ESF-type of programmes"	P	

2005						
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		Start date (Month, Year)	End date (Month, Year)	Internal or External resources	Are the external resources planned (P) or identified (I)	
38	Economics - 15 Law - 3 Sociology - 2 Finance - 1 International relations - 3 Political science - 2 Social affairs - 11 Linguistics - 3	Possible extension		Joint project with UNDP BUL/01/009 "Strengthening the capacity of MLSP for management of programmes and projects financed by EU", national financing	306 262 USD	Coordination of activities with other units in MLSP and other state authorities and external institutions, connected with the activities of the Directorate; Planning and programming under Programme Phare and other international programmes and projects; Dev
		January 2004	December 2005	Joint project with UNDP – BUL/03/003/01/99 "Support to MLSP for Strengthening the Cooperation between Central and Regional Level Structures in the Management of EU Funded Programmes and Projects", national financing	250 000 USD	

2006						
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		<i>Start date (Month, Year)</i>	<i>End date (Month, Year)</i>	<i>Internal or External resources</i>		<i>Are the external resources planned (P) or identified (I)</i>
28	Finance -28	Possible extension		Joint project with UNDP – BUL/03/003/01/99 “Support to MLSP for Strengthening the Cooperation between Central and Regional Level Structures in the Management of EU Funded Programmes and Projects”, national financing	2,15 MBGL	- Skills to run the SF projects and programmes with respect to the Programming, Implementation, Evaluation and Monitoring, Financial management and Control phases - Collection of reliable statistical and financial monitoring information. Maintenance of

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	<i>total staff</i>	<i>education</i>	<i>basic skills</i>	<i>Training</i>				
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<b>MAF MA of OP "Agriculture and Rural Development" Rural Development and Investment Directorate</b>	36	Economics - 21 Law - 2 Agronomist -6 Ecology-3 Engineers - 4	knowledge about the Bulgarian agriculture and rural development, familiar with SAPARD ordinances					Knowledge about the practical aspects of SFprogramming including preparation of National Development Plan, OP and monitoring indicators.



2005						
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14	Economics - 8 Law - 2 Engineers - 2 Agronomist -2	January 2005	December 2006	Multi annual programming PHARE 2004-06 Preparation of the Bulgarian Ministry of Agriculture and Forestry to implement the second pillar of the EU Common Agricultural Policy – Rural Development, elements from the Common Fishery Policy and to elaborate and	3,45 MEUR	Knowledge about the practical aspects of SFprogramming including preparation of National Development Plan, OP and monitoring indicators

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						<ul style="list-style-type: none"> <li>- Skills to run the SF projects and programmes with respect to the Programming, Implementation, Evaluation and Monitoring, Financial management and Control phases</li> <li>- Collection of reliable statistical and financial monitoring information. Maintenance of</li> </ul>