

Document provided by Bulgaria

Subject : Additional information (Annex 8)
Chapter 21 – Regional Policy and Coordination of Structural Instruments

Administrative capacity of the authorities responsible for EU Funds assistance

<i>No.</i>	<i>Description</i>	<i>Institution</i>	<i>Head of the Unit</i>	<i>Function</i>	<i>No. of Employees (01.03.2004)</i>	<i>No. of Employees (31.12.2005)</i>	<i>No. of Employees (31.12.2006)</i>
1	Authority responsible for the co-ordination of programming of the Structural Funds assistance	MF - The Agency for Economic Analysis and Forecasts	Mr. Rumen Borisov, Executive Director	Co-ordination of programming of the Structural Funds assistance. Organization, elaboration and coordination of Development Plan (DP) including the development of the relevant OPs in consultation with the designated bodies and partners. Acts as a Secretariat of the Coordination Council of DP.	7 experts	14 experts	14 experts
2	Managing Authority of the Community Support Framework and Managing Authority for the Cohesion Fund	MF - The Management of EU Funds Directorate	Mrs Boryana Pencheva, Director	Organise the implementation and the update of the CSF (CR1260/99, art. 34.1) in consultation with and subject to the approval of the relevant Monitoring Committee (CR1260/99, art. 34.3 & 35.3a); Set up a system to gather reliable financial and statistical information on implementation, and ensure the submission of such information to the EC (CR1260/99, art. 34.1a); Co-ordinate the activities of the relevant assistance Managing Authorities (CR1260/99, art. 34); Submit the Annual Implementation Report to the EC after receiving the approval of the Monitoring Committee (CR1260/99, art. 34.1c); Organize in cooperation with the EC the mid-term evaluation of the CSF (CR1260/99, art. 34.1d); Be responsible for ensuring the necessary co-financing from the national budget; Performs general management and coordination of Cohesion Fund operations	25 experts	38 experts	45 experts

3	Paying Authority for the Structural Funds and the Cohesion Fund	MF - The National Fund Directorate	Mrs Silvia Indjova, Director	Drawing up of the certificates of the statements of interim and final expenditures under the SFs assistance; Conform the requirements of CR438/01, art. 9.2 & 9.3; Preparing and submitting payment applications and receiving payments from the EC; Certifying to the EC the eligibility of expenditures made; Carrying out the financial management of the funds disbursed from the SFs and Cohesion Fund; Ensuring timely and smooth financing of the projects and participates in the procedure of the preparation of the national budget, thereby monitoring the provision of the necessary co-financing for the projects.	22 experts	24 experts	35 experts
4	Internal audit in Bulgaria	MF Public Internal Financial Control Agency (PIFC Agency). The Directorates which activities are directly connected with the SF acquis implementation and internal audit functions are: 1. Legal Support of the Control Activities and Normative Acts;	Mrs Ginka Draganinska, Director of PIFC Agency; Mrs Svilena Simeonova, Director of Legal Support of the Control Activities and Normative Acts Directorate; Mrs Dilyanka Zhelezarova, head of department in Audit and Certification of EU Funds Directorate.	The PIFC Agency performs internal audit in the spending units of national and EU funds. The internal auditors carry out audit activities based on their annual audit plans.	52 auditors and legal experts, all of them are civil servants.	80	120

		2. Audit and certification of EU Funds.					
5	Authority responsible for the strategic planning of regional policy	MRDPW - Directorate Strategic Planning of Regional Policy and Coordination of the Negotiation Process	Mr Yavor Stoyanov, Director	Effect co-ordination between the national, district and local authorities, social –economic partners, public sector and the EC in the strategic planning of the regional development process; Provide methodological guidance and assistance to the planning regions’ structures and municipalities in the preparation of development policies and plans at regional/local level, consistent with the NDP; Elaborate the National Strategy for Regional Development (NSfRD) based on the analysis and assessment of the situation and the potential for development of regions, taking into account the strategic objectives and priorities of the NDP, drafted by the AEAF. The NSfRD objectives and priorities underlie the ROP priorities and measures; Harmonize the national legislation in the area of integrated and sustainable regional development with the acquis and monitor its implementation.	15 experts	22 experts	22 experts

6	Managing Authority of Regional Operational Programme	MRDPW - Programming of Regional Development Directorate General	Mrs Boyana Chavdarova, Director General	<p>Prepare and update the Programme Complement for the ROP in respect of the measures and organisation of activities;</p> <p>Implement the ROP;</p> <p>Set up a system for gathering reliable financial and statistical information on implementation of the ROP and shall ensure the transfer of that information to the CSF Managing Authority;</p> <p>Preparation and co-ordination with the CSF MA the terms and procedures for selection of projects in the framework of the respective OP and for submitting them for approval to the respective Monitoring Committee;</p> <p>Implementation of the approved terms and procedures for project selection subject to CR1260/99, art. 35.3b;</p> <p>Organise in coordination with the CSF MA the evaluation of projects through which the respective OP is implemented (CR1260/99, art. 34.1d);</p> <p>Prepare the Annual Report on the implementation of the ROP, subject to the approval of the Monitoring Committee (CR1260/99, art. 35.3e);</p> <p>Organise, with the participation of the CSF MA and EC, the mid-term evaluation of the ROP.</p>	46 experts (18 at central and 28 at district level)	50 experts (22 at central level and 28 at district level)	99 experts (71 at central level and 28 at district level)
7	Intermediate Bodies for ROP will be designated by the Twinning project BG03/IB-SPP-02	MRDPW - Phare Programme Implementing Agency. / 6 Regional Supporting Units located in the 6 planning regions. /	Mrs Tsvetomira Lacheva, Director	<p>Establish the system and mechanisms to carry out a relevant control of final beneficiaries, which are responsible for tendering, contracting and payments;</p> <p>Consolidate the monitoring data entered into the monitoring system by the final beneficiaries and channel it to the OP Managing Authorities; Conform the requirements of CR438/01, art. 3; Develop the relevant procedures under CR438/01, art. 5.2c; Following the requirements of CR438/01, art. 9, 2a fulfil the requirements of CR1260/99, art. 38.1c,e & 32.3,4.</p>	39 experts	39 experts	

8	Authority responsible for Technical Support, Coordination and Management of Regional plans and Programmes in the planning regions.	6 “Technical Support, Coordination and Management of Regional plans and Programmes” Directorates within the structure of the district administrations in the centers of the planning regions.	6 Directors, to be appointed	Coordination of integrated regional development projects and schemes among the sectors. Will act as Secretariat for the respective Regional Development Council and will play a role in identifying and selecting projects, data collecting, monitoring and evaluation of project results under the ROP for the corresponding region.	12 experts per directorate	15 experts in each directorate	15 experts in each directorate
9	Managing Authority of Operational Programme Development of the Competitiveness of the Bulgarian Economy	ME - The Pre-Accession Programmes and Projects Directorate	Mr Atanas Kirchev, Director	Act as Secretariat to the Working group for OP, which prepares the Operational Programme. Prepare the Programme Complement; Set up a system for gathering reliable financial and statistical information on implementation; Ensuring compliance of EU policies, principal and obligation and the elimination of inequalities and the promotion of even opportunity between men and women for the projects under the OP; Preparation and co-ordination with the CSF MA of the terms and procedures for selection of projects in the framework of the respective OP. Implement and steering the Operational Programme; Be responsible for Monitoring Committee. Be responsible for elaboration of different annual, multi annual and final reports (CR1260/99, art. 37) subject to the approval of the Monitoring Committee (CR1260/99, art. 35.3e); Be responsible for publicity, additionality and notification	25 experts	30 experts	35 experts

				activities in respect of CR 1260/99 art.11 and 46			
10	Intermediate Body for the OP Development of the Competitiveness of the Bulgarian Economy Additional Intermediate Bodies will be appointed	The Agency for Small and Medium-Sized Enterprises under the Minister of Economy	Mr Angel Despotov, President	It should be noted that the exact scope of the MA-tasks delegated to the Intermediate body will be defined later according to the IB capacity and the MA is and will always be responsible for proper implementation of the OP. Establish the system and mechanisms to carry out a relevant control of final beneficiaries which are responsible for tendering, contracting and payments; Consolidate the monitoring data entered into the monitoring system by the final beneficiaries and channel it to the OP MAs; Conform the requirements of CR438/01, art. 3; Develop the relevant procedures under CR438/01, art. 5.2c; Following the requirements of CR438/01, art. 9, 2a fulfil the requirements of CR1260/99, art. 38.1c,e & 32.3,4.	30 experts	90 experts (including local staff)	120 experts (including local staff)

11	Managing Authority of Operational Programme Human Resources Development	MLSP - Pre-Accession Funds and International Programmes and Projects Directorate	Krasimir Popov, Director	<p>Prepare and update the Programme Complement (if applicable), which finalises in greater detail the Operational Programme in respect of the measures and organisation of activities;</p> <p>Implement the Operational Programme;</p> <p>Set up a system for gathering reliable financial and statistical information on implementation for the purposes of the monitoring and assessment indicators of the OP and shall ensure the transfer of that information to the CSF Managing Authority;</p> <p>Be responsible for the drawing up amendments to the OP in coordination with relevant Monitoring Committee and CSF Managing Authority and getting approval by the European Commission;</p> <p>Be responsible for the preparation and co-ordination with the CSF Managing Authority of the terms and procedures for selection of projects in the framework of the respective OP and for submitting them for approval to the respective Monitoring Committee;</p> <p>Be responsible for ensuring compliance of EU policies in the areas of competition, public procurement, environmental protection and improvement, and the elimination of inequalities and the promotion of equality between men and women for the projects under the OP;</p> <p>Be responsible for the implementation of the approved terms and procedures for project selection subject to CR1260/99, art. 35.3b;</p> <p>Organise in coordination with the CSF Managing Authority the evaluation of projects through which the respective OP is implemented (CR1260/99, art. 34.1d);</p> <p>Exercise monitoring and control over projects and beneficiaries within the framework of the OP;</p> <p>Will chair and provide a Secretariat for the Monitoring Committee of the respective OP (CR1260/99, art. 35.2);</p> <p>Provide the necessary documents for the meetings of the Monitoring Committee and, if necessary, proposals for reallocation of funds;</p> <p>Ensure the eligibility of the expenditures made by beneficiaries and make payments to the final beneficiaries (Payment Department); Prepare the Annual Report on the implementation of the OP subject to the approval of the Monitoring Committee (CR1260/99, art. 35.3e);</p> <p>Organise, with the participation of the CSF Managing Authority and European Commission, the mid-term evaluation of the Operational Programme.</p>	24 experts at central level	62 - 25 experts at central level, 9 experts and technical assistants in the central office and 28 regional coordinators in all NUTS 3 districts. All of them are civil servants	90 people - 25 experts at central level, 9 experts and technical assistants in the central office, 28 regional coordinators and 28 financial experts in all NUTS 3 districts.
----	---	--	--------------------------	--	-----------------------------	---	---

12.a	Future Intermediate body for the Operational Programme Human Resources Development	The Employment Agency under the Minister of Labour and Social Policy	Mr Sotir Ushev, Director	The key responsibilities of the IB will be: Establish the system and mechanisms to carry out a relevant control of final beneficiaries which are responsible for tendering, contracting and payments; Consolidate the monitoring data entered into the monitoring system by the final beneficiaries and channel it to the OP Managing Authorities; Conform the requirements of CR438/01, art. 3; Develop the relevant procedures under CR438/01, art. 5.2c; Following the requirements of CR438/01, art. 9, 2a fulfil the requirements of CR1260/99, art. 38.1c,e & 32.3,4.	0	6 experts on central level	6 experts on central level and 28 experts on local level
12.b	Future Intermediate body for the Operational Programme Human Resources Development	The Social Assistance Agency under the Minister of Labour and Social Policy	Nikolay Angelov, Director	The key responsibilities of the IB will be: Establish the system and mechanisms to carry out a relevant control of final beneficiaries which are responsible for tendering, contracting and payments; Consolidate the monitoring data entered into the monitoring system by the final beneficiaries and channel it to the OP Managing Authorities; Conform the requirements of CR438/01, art. 3; Develop the relevant procedures under CR438/01, art. 5.2c; Following the requirements of CR438/01, art. 9, 2a fulfil the requirements of CR1260/99, art. 38.1c,e & 32.3,4.		15 experts at central level	15 experts at central level
12.c	Future Intermediate body for the Operational Programme Human Resources Development	The specialized structure within the Ministry of Education and Science		The key responsibilities of the IB will be: Establish the system and mechanisms to carry out a relevant control of final beneficiaries which are responsible for tendering, contracting and payments; Consolidate the monitoring data entered into the monitoring system by the final beneficiaries and channel it to the OP Managing Authorities; Conform the requirements of CR438/01, art. 3; Develop the relevant procedures under CR438/01, art. 5.2c; Following the			

				requirements of CR438/01, art. 9, 2a fulfil the requirements of CR1260/99, art. 38.1c,e & 32.3,4.			
13	Managing Authority of Operational Programme Agriculture and Rural Development	MAF - The Rural Development and Investment Directorate	Mrs Miroslava Georgieva, Director	Programming, monitoring, evaluation and reporting under the SAPARD Program. In the future RDID will: Prepare and update the Programme Complement, which finalises the OP; Set up an information system for for the purposes of the monitoring and evaluation of the OP; Preparation and co-ordination with the CSF MA of the terms and procedures for selection of projects in the framework of the respective OP and for submitting them for approval to the respective Monitoring Committee; Ensuring compliance of EU policies in the areas of competition, public procurement, environmental protection and improvement; Prepare the Annual Report on the implementation of the OP;- Organise the mid-term evaluation of the Operational Programme.	26 experts	50 experts	50 experts
14	Intermediate body of OP Agriculture and Rural Development	The SAPARD Agency within the State Fund Agriculture	Mr Assen Drumev, Director	Shall be responsible for payments to the beneficiaries, following the performance of the required verification of the eligibility of expenditures, the maintenance of a separate accounting system or of adequate accounting records of all the transactions related to the financial support. Adequate segregation of functions will be ensured; Ensure the eligibility of the expenditures made by beneficiaries and make payments to the final beneficiaries (Payment Department); Establish the system and mechanisms to carry out a relevant control of final beneficiaries which are responsible for tendering, contracting and payments; Implementation of the approved terms and procedures for	230 experts (90 at central and 140 at regional/district level)	450 experts	450 experts

				project selection subject to CR1260/99, art. 35.3b; Organise in coordination with the CSF Managing Authority the evaluation of projects through which the respective OP is implemented (CR1260/99, art. 34.1d);			
15	Authority responsible for the implementation of Cohesion Fund operations in transport sector	MTC - The Coordination of Programmes and Projects Directorate	Mrs Snezhana Angelova, Director	Responsible for the mplementation of Cohesion Fund operations in transport sector; effectiveness and legitimacy of the management and implementation of the measures under the Cohesion Fund. For the execution of that task, it is responsible for the preparation of the implementation reports, including the Final Report, the preparation of requests for payment, and for submitting the information such as is necessary for the monitoring and evaluation.	29 experts (39 experts within the former Transport Policy, Infrastructure and Construction Directorate)	40 experts within the CPP Directorate and 20 experts within each of the relevant beneficiaries;	40 experts within the CPP Directorate and at least 20 experts within each of the relevant beneficiaries;
16	Authority responsible for the implementation of Cohesion Fund operations in environment sector.	MEW - EU Funds for the Environment Directorate	Mrs Mariana Hristova, Director	Implementation of Cohesion Fund operations in environment sector ; effectiveness and legitimacy of the management and implementation of the measures under the Cohesion Fund. For the execution of that task, it is responsible the preparationthe implementation reports, including the Final Report, the preparation of requests for payment, and for submitting the information such as is necessary for the monitoring and evaluation.	18 experts	60 experts	90 experts
17	Authority responsible for the implementation of Cohesion	MRDPW - Road Executive Agency	Acting Director	Implementation of Cohesion Fund operations in transport sector; effectiveness and legitimacy of the management and implementation of the measures under the Cohesion Fund. For the execution of that task, it is responsible for the preparation of the implementation reports, including	13 experts	13 experts	25 experts

	Fund operations in transport sector			the Final Report, the preparation of requests for payment, and for submitting the information necessary for the monitoring and evaluation.			
18	Authority responsible for the implementation of Cohesion Fund operations in environment sector.	MRDPW - Directorate ISPA Programme - Public Works, Water Supply and Sewerage Systems	Mrs Yordanka Stoyanova, Director	Implementation of Cohesion Fund operations in environment sector; effectiveness and legitimacy of the management and implementation of the measures under the Cohesion Fund. For the execution of that task, it is responsible for the preparation of the implementation reports, including the Final Report, the preparation of requests for payment, and for submitting the information necessary for the monitoring and evaluation.	11 experts (Financial Management Department – 4, Technical Management Department - 7)	15 experts	15 experts

Legend

MF	Ministry of Finance and Social Policy	MLSP	Ministry of Labour	NDP	National Development Plan
MRDPW	Ministry of Regional Development and Public Works Transport and Communication	MTC	Ministry of	NROP Programme	National Regional Operational
ME	Ministry of Economy	MEW	Ministry of Environment and Waters		
MAF	Ministry of Agriculture and Forestry Agency	PIFCA	Public Internal Financial Control		
