

Document provided by Bulgaria

Subject : Additional information (Annex 7)
Chapter 21 – Regional Policy and Coordination of Structural Instruments

LIST OF EU FUNDED PROJECTS SUPPORTING THE MANAGEMENT OF EU FUNDS ADMINISTRATIVE CAPACITY

Number of Project	Title	Beneficiary	Description	TOTAL IB PHARE (MEUR)	Ongoing and planned projects	
					activities	impact
BG9810	Special Preparatory Programme for Structural Funds Project Preparation Facility	MRDPW, MAF, MLSP, MoF, NSI	To develop capacity to absorb and manage Structural and Cohesion Funds following accession to the EU	5,20	<ul style="list-style-type: none"> • Developing policies and procedures and objective 1 type programmes towards Structural and Cohesion Fund principles to enable a smooth transition at accession. • Creation of a National Development Plan as for EU cohesion member states. • Preparing for effective use of post 2000 pre-accession instruments. • Gaining experience in the project cycle for Objective 1-type programmes at regional and local levels - project finished. 	Preliminary NDP prepared, NARDP prepared, SAPARD Agency established and accredited.
BG9908-02	Capacity Building for the accelerated growth of the Small and Medium Sized Enterprise Sector in Bulgaria	ME	IB for OP "Competitiveness"	2,80	<ul style="list-style-type: none"> · Elaboration of an annual review of the SME sector, a strategy and an Action plan of ASME · Development of a concept for implementation of one-stop-shops · Establishment and improvement of consultation links with business community associations and small businesses themselves. 	<ul style="list-style-type: none"> · Strengthening the capacity of ASME and BARDA on regional and national level; · An operational, national network of Regional Development Agencies established; · A card of trained advisors and trainers created capable of providing advices and support to SMEs; · The framework of information and statistics on the SME sector significantly enhanced.
BG9915-01	TA & Institutional Training and Development for MLSP	MLSP	Strengthening the capacity of MLSP and its partners on central and local level	1,24	Training of 390 representatives of central and local administration working in future ESF projects, social partners, representatives of key local bodies.	MLSP and its partners on central and local level ready to effectively manage projects, absorption capacity developed. MLSP raises its capacity on central and regional level.
BG9919	Phare 2000/2001 Project Preparation Facility	MRDPW, MAF, MLSP, MoF, ME, MTC, MoEW, NSI		2,50	Provision of general project preparation and project cycle management training seminars for Bulgarian officials involved in preparing projects for the Phare National Programme; help to prepare mature Phare project fiches and associate documents for specific projects, other than CBC projects.	The central administration staff trained; the assistance for preparation of PFs and support documentation provided.
BG0002.01	Strengthening the capacity of the Ministry of Economy – Twinning	ME		2,00	<ul style="list-style-type: none"> · Reorganization and restructuring of the MoE · Enhancement of management capacity and human resources; · Development of appropriate economic policies for export promotion, foreign investment promotion and SME promotion. 	<ul style="list-style-type: none"> · New organizational structure of MoE elaborated ; · Draft of a strategy for export promotion developed; · Strengthening the capacity for economic analysis and forecasting ; · Trained staff of the MoE.

BG0006.01	Strengthening Public International Financial Control	PIFCA	To introduce a sound system of public financial control in Bulgaria	2,00	Development of legal framework of PIFC; development of management capacity and administrative structures; development and implementation of an extensive and practically-oriented training programme for managers and staff of PIFCA; development and installation of information technology.	Development and implementation of a full range of tertiary legislation, audit methodologies, manuals and guidance; optimisation of the organisation's management and structures; enhancement of professional standards and general competencies of management and staff of PIFCA; improve of the effectiveness of PIFC through the installation of new wide area network systems and the provision of associated training to use the network.
BG0006.02	Strengthening the Public External Audit institution	NAO	Developing the BNAO as an independent and professional external audit institution	2,00	Development of the legal framework, adopting and implementing international audit standards, strengthening management capacity and the internal communication system and improved IT support.	The project completed in October 2003. The rules and procedures consistent with best EU practice developed. Audit standards and Quality control rules adopted. Pilot audits carried out. Management improved and administrative capacity enhanced and developed. Computer assisted audit tools and techniques introduced and auditors trained in their use.
BG0006.04	Institution Building and development of the National Statistics system	NSI	Strengthening the administrative capacity of NSI to incorporate ACQUIS in the field of statistics and to ensure the provision of reliable and comparable statistics	2,00	Delays - 24 months. Extension of contracting period with 12 months and disbursement period with 18 months were approved. Inception report was approved and two meetings of the Steering Committee were held. Supply component already completed (new hardware purchased, new software developed and the staff is trained on IT novelties). The implementation of the TA component already started.	NSI staff trained on the newly developed software.
BG0006.06	Strengthening SAPARD implementation capacity - TA	MAF, SAPARD Agency	OP MA, IB	1,00	Development of training manuals;rewie, improve and developed new procedure manuals, training in public procurment procedure; rewie of existing Monitoring system.	The SA is able to implement the measures; The MA and MC operate as required.
BG0102.01	TA - Strengthening the administrative capacity in development of monitoring and control system for PHARE project in field of SME.	ME	MA for OP "Competitiveness"	0,3	· Provide training courses for the PIU and the future regional structures of the "Pre-accessional Programmes and Projects" Directorate at MoE, on grant management issues in the field of SME, on Grant scheme monitoring and Evaluation procedures etc.; · Establishing a monitoring system of the project implementation.	· Trained PIU and regional structures of the "Pre-accessional Programmes and Projects" Directorate at MoE, on grant management issues and monitoring and Evaluation procedures in the field of SME etc.; · Established monitoring system of the project implementation.

BG0102.02	TA - Strengthening the administrative capacity in development of monitoring and control system for PHARE project in field of R&D activities	ME	MA for OP "Competitiveness"	0,15	<ul style="list-style-type: none"> · Support to the implementing structures in: <ul style="list-style-type: none"> - advising potential R&D grant applicants through PIU; - the process of evaluation of grant applications for R&D grant scheme; - overall administering the SME applied research grants; - operational monitoring of the grants implementation, incl. preparation of all necessary documentation (monitoring instructions, monitoring manual, sampling methods, criteria for monitoring and assessment etc.). 	<ul style="list-style-type: none"> · Operational guidelines for R&D grant scheme implementation and monitoring prepared and adopted by the PIU reviewed in light of best practice; · Procedures (instructions, manuals, methods, criteria etc.) for grants management (including operational monitoring) are prepared and agreed, interim evaluation of the project progress and impact at the end of assignment is done.
BG0102.03	TA - Strengthening the administrative capacity in development of monitoring and control system for PHARE project in field of tourism	ME	MA for OP "Competitiveness"	0,4	<ul style="list-style-type: none"> · Provide training for the PIU and the future regional structures of the "Pre-accessional Programmes and Projects" Directorate at MoE on project implementation monitoring and control for projects in the field of tourism etc.; · Organizing workshops for project implementation of Grant Contracts for the grant beneficiaries; · Designing a management information system, consistent with the EU procedures, together with the PIU. 	<ul style="list-style-type: none"> · Trained PIU and future regional structures of the "Pre-accessional Programmes and Projects" Directorate at MoE on project implementation monitoring and control for projects in the field of tourism etc.; · Organized workshops for project implementation of Grant Contracts for the grant beneficiaries; · Management information system in place.
BG0102.07	Preparing for future ESF-type programmes	MLSP, MES, EA	Strengthening the administrative capacity of MLSP, MES, EA to manage ESF-type projects	1,41	<ul style="list-style-type: none"> · Training of 700 representatives of central and local administration working in future ESF projects, social partners, representatives of key local bodies in Project cycle management, Implementation of projects and Evaluation and monitoring. 	<ul style="list-style-type: none"> · MLSP, MES and EA have enough administrative capacity for planning, programming, managing, evaluation and monitoring for ESF programmes. MLSP ready to assume responsibilities for MA for HRD OP.

BG0103.01	Strategic policy-making and coordination	CoM	Strengthening the capacity and ability of the public administration to use modern methods for policy-making, coordination, impact assessment and evaluation of implementation	2,00	1. Enhancing the institutional, administrative and human capacities of the Bulgarian administration to develop, implement and evaluate public policies. 2. Implementing modern techniques of prior consultation with stakeholders, policy formulation, impact assessment, monitoring and evaluation.	1. Created methodological framework to enhance the strategic policy-making and coordination capacity of the central administration. Strengthened administrative capacity to implement modern policy-making techniques. 2. Created methodological framework for monitoring and evaluating the implementation of policies. Strengthened administrative capacity to implement and evaluate policies and legislation. Created capacity to evaluate the policy effects. 3. Enhanced horizontal and vertical coordination among the administrative structures. 4. Practical guidelines, assessments, papers, manuals and working rules developed. 5. Expert training carried out. 6. Sub-national levels of government will also benefit this project when relevant.
BG0103.09	Improving the management of EU funds	MoF, MRDPW, PIFCA	The scope of the project is the implementation of stage 1 of the Roadmap to EDIS for PHARE programme; improvement of the management of EU funds and the relevant co-financing resources	1,80	1. Review and further development and improvement of the management of EU funds in Bulgaria: general review of the organisational structures; establishment of a comprehensive checklist for the needs of the National Fund to operate under EDIS; Human resources development in the National Fund and the IAs. 2. Further development and improvement of the system for co-ordination of the co-financing elements under the pre-accession instruments: consultation on methodology of management of co-financing; preparation of written guidelines for the overall co-ordination of co-financing. 3. Adaptation of the existing FMIS to the specific needs of the National Fund and the IAs: tailoring the existing FMIS of the Ministry of Finance; making identifications of and recommendations for possible improvements in the system to facilitate the management of EU funds; preparation of technical specifications for IT equipment.	Improved management of EU funds and co-financing resources in Bulgaria in preparation for EDIS. Stage 1 of EDIS preparation implemented.

2002/000-585	Horizontal Programme preparing candidate countries for Extended Decentralisation (EDIS) in the management of pre-accession funds in Bulgaria	MoF, MRDPW, PIFCA	The scope of the project is the implementation of stage 2 "Gap Plugging" and stage 3 "Compliance Assessment" of the Roadmap to EDIS for the PHARE Programme	0,80	Drawing up by the national authorities and implementation of a work programme, which setting out detailed actions and timetable for each recommendation in the Gap Assessment Report /GAR/; The gaps identified during stage 1 should be plugged; Preparation of an audit trail study by national authorities on the basis of guidance from Commission services; Provision of training, seminars, study visits and other support and advice for the actions; Development of financial management and control manuals by target institutions; Development of audit manuals by the responsible audit bodies, both central and decentralised.	Improved systems of management of EU funds and respective national co-financing of the target institutions and finalizing the preparation for transition to EDIS under PHARE.
2002/BG/16/P/P A/003	Technical Assistance to the Preparation of the National Fund, ISPA Implementing Agencies and Public Internal Financial Control Agency to implement the Extended Decentralised Implementation System (EDIS) in Bulgaria	MoF, MRDPW, MOEW, MTC, REA, PIFCA	The scope of the project is the implementation of stages 1,2 and 3 of the Roadmap to EDIS for ISPA programme	0,89	Audit of management and control systems under ISPA; updating the information in checklists under EDIS; Gap assessment based on the audit carried out and the information presented.	Improved systems of management of EU funds and respective national co-financing of the target institutions and finalizing the preparation for transition to EDIS under ISPA programme.
BG0105.01	Phare project preparation facility	MRDPW, MAF, MLSP, MoF, ME, MTC, MoEW, NSI		2,00	Provision of general project preparation and project cycle management training seminars for Bulgarian officials involved in preparing projects for the Phare National Programme; help to prepare mature Phare project fiches and associate documents for specific projects, other than CBC projects.	The central administration staff trained; the assistance for preparation of PFs and support documentation provided.
BG0105.02	Twinning light facility	MRDPW, MAF, MLSP, MoF, ME, MTC, MoEW, NSI	OP MA	1,50	Adoption of the acquis. Assistance to the harmonization of the Bulgarian legislation with the Reg. 1257/99, strengthening the administrative capacity of the RDID to implement the support schemes.	The new Bulgarian laws are preparing. The MA prepared to implement the regulation.
BG/2001/IB/FI/05	TLF "Implementation of pilot audits by the Regional Directorates of the PIFCA in Northern Bulgaria"	PIFCA	Performance of pilot audits at the Regional Directorates of PIFCA in Northern Bulgaria	0,15	Performing six pilot audits at two Regional Directorates of PIFCA–Veliko Tarnovo and Varna; two seminars on planning and methodology of internal audits and for sharing the experience from the performed pilot audits.	Auditors at Regional Directorates able to perform audits and to elaborate audit reports based on the modern methodology and standards.
BG/2001/IB/FI/06	TLF "Implementation of pilot audits by the Regional Directorates of the PIFCA in Southern Bulgaria"	PIFCA	Performance of pilot audits at the Regional Directorates of PIFCA in Southern Bulgaria	0,15	Performing six pilot audits at two Regional Directorates of PIFCA–Plovdiv and Blagoevgrad; two seminars on planning and methodology of internal audits and for sharing the experience from the performed pilot audits.	Auditors at Regional Directorates able to perform audits and to elaborate audit reports based on the modern methodology and standards.

BG0201.01	Strengthening of the Bulgarian Trade Promotion Agency	ME	IB for OP "Competitiveness"	1,5	· Elaboration of a National export strategy · Design of public-private dialogue Elaboration of Business plan of BTPA for 2004-2007	Twinning Covenant has been agreed and signed on the 1st of December 2003. - National export strategy in place. - Business plan of BTPA in place. - Trained staff.
BG0201.03	Support to pre-accession strategy of Ministry of Agriculture and Forestry and Ministry of Environment and Water in the Field of Agri-environment - twinning	MAF	OP MA	1,05	Assistance to the harmonization of the Bulgarian legislation with the EU legislation and EU practice in the field of environment.	The legislation harmonised with Directive 91/676/EEC (Nitrate Directive) ; the Code for Good Agricultural Practice implemented.
BG0201.08	Strengthening the administrative capacity to manage the acquis on state aid and improvement of the system for monitoring and control of state aid	MoF, CPC	A Joint project (MoF and CPC) will be carried out in twinning form with the UK DTI. Aim- Strengthening the institutional and administrative capacity of the MoF and CPC to enable BG to comply with the state aid provisions of European Agreement and implement the acquis related to State aid at the time of accession to EU. The project will enable the establishment of a national computerized state aid monitoring system, which would allow the information exchange between MoF, CPC and all other concerned institutions. Training of staff in the regions, the judiciary, academics and business actors for raising the state aid policy awareness.	1.9 EU + 0.5BG	1.Prevention policy (review and elaboration of secondary legislation, information and PR) ; 2. Enforcement practice (advice on state aid monitoring and control, on ex- ante assessment, on assessment of existing state aid, on misuse of aid, on processing complaints) ; 3. Information exchange (assistance for immediate interchange of data, advice on hardware supply, further develop websites, establishing centralized library) ; 4.Human resources and knowledge management (preparation of proposal for knowledge management system, professional training for MoF and CPC officials).	EXPECTED EFFECT: Reinforced administrative capacity of CPC and MoF, and all other concerned state bodies to implement the approximated internal legislation on state aid in conformity with the EC acquis, the number of SA projects notified ex-ante to the CPC, the number of assessed schemes and ad hoc aid in conformity with the basic concepts with the acquis, rules on state aid harmonized with EU acquis, Number and quality of CPC decisions on SA cases.
BG0202.02	TA for future development and improvement of monitoring and control system.	ME	MA for OP "Competitiveness"	0,2	· Developemnt of project monitoring system. - Training of local staff in monitoring and evaluation of projects.	· Project monitoring system in place. - Trained local staff in monitoring and evaluation of projects.

BG0203.07	Strengthening the Human Resource Management Capacity in the Bulgarian Public Administration - TA	CoM	To create capacity within the Council of Ministers to develop, guide and monitor the human resource policies and systems within the public administration, for the strategic development of HRM capability and capacity throughout the public administration.	2,00	<ul style="list-style-type: none"> •To develop and effectively implement system for human resource management at central, regional and local level aimed to create capacity within the public administration to carry out policies of government in an efficient way. •To create capacity within the Council of Ministers for formulation of the policies for human resource management in the public administration compliant with the HRM policies in the EU member states. • To develop human resource management practices aimed to support effective and efficient personnel policies in the public administration, and to integrate them with the strategic and budgetary components of public management. • To create capacity within the public administration for analysis of information related to HRM and defining the necessary measures and action plans for human resource development. • To pilot implementation of the created system for human resource management at central, regional and local level. 	Creation and implementation of a human resource management (HRM) system for the public administration which gives employees in the public administration the tools, good practices, strategies, and leadership needed to carry out the policies of government effectively and efficiently.
BG0205.01	Phare project preparation facility	MRDPW, MAF, MLSP, MoF, ME, MTC, MoEW, NSI		1,00	Provision of general project preparation and project cycle management training seminars for Bulgarian officials involved in preparing projects for the Phare National Programme; help to prepare mature Phare project fiches and associate documents for specific projects, other than CBC projects.	The sum is allocating now.
BG0205.02	Unallocated Institution Building Envelope	MoF, ME, MRDPW		2,50	Provision of seminars, workshops, internships, training, and training of trainers; working out of software, documentation, etc.; visits where are appropriate.	Preparation of the Bulgarian Administration to function in the EU environment.

BG/03/IB/Fl/03	Strengthening the capacity of the MoE to manage Operational Programme "Development of the Competitiveness of the Bulgarian Economy" under EU Structural Funds"	ME	MA for OP "Competitiveness"	1,9	<ul style="list-style-type: none"> · Setting up the framework for Managing Authority of the Operational Programme "Development of the Competitiveness of the Bulgarian Economy; · Preparation of the draft Operational Programme "Development of the Competitiveness of the Bulgarian Economy", and draft Programme Complement; · Provision of assistance in designing, setting-up and operation of a Monitoring/Management Information System for Ministry of Economy . · Training staff from the MoE to run the SF projects and programmes with respect to the Programming, Implementation, Evaluation and Monitoring, Financial management and Control phases. 	<ul style="list-style-type: none"> · Ministry of Economy fully prepared to act as a Managing Authority of Operational Programme "Development of the Competitiveness of the Bulgarian Economy" and to be able to manage projects and programmes under EU Structural Funds; · Draft Operational Programme "DCBE" and Programme Complement in place; · Monitoring/Management Information system for statistical and other data collection, processing and evaluation of plans, programmes and projects for the needs of the MoE (acting as Managing Authority) in place. · Trained staff from the MoE to run the SF projects and programmes with respect to the Programming, Implementation, Evaluation and Monitoring, Financial management and Control phases.
	Establishment of Paying Agency and Preparation for setting up of IACS in Bulgaria - phase 2	SAPARD Agency	IB	2,44	Preparation of relevant EU rules and guidelines; IT needs assessment development of strategy paper; definition of responsibilities Training programme.	Phase 1 - Paying Agency set and operate ; Phase 2 - setting up of IACS.
BG/03/IB/SPP/02	Praparing MRDPW's central and regional structures for managing future ERDF-type programs and projects	MRDPW	Reinforcement of the administrative capacity of MRDPW at central and regional level for programming, implementing, M&E of ESC strategies and projects.	1,90	Strengthening MRDPW capacity as MA of ROP; Preparation of regional stakeholders to carry out programming under SF; Building up capacity for implementation of SF OP; Setting up M&E and financial management and control framework; Trainings at central and regional level.	MRDPW ready to assume the responsibilities of a Managing Authority for the SF ROP; Functioning SF institutional framework; Administrative capacity for managing, programming, monitoring and evaluation SF improved; Capacity to effectively and efficiently use the SF (absorption capacity) developed.

BG 2003/IB/FI/01 PHARE 2003	Further implementation of the new model of Public Internal Financial Control in Bulgaria	PIFCA	Further development and implementation of the new legislative framework of the PIFC and strengthening the administrative capacity of the PIFC	2,07	Further updating and implementation of the legal framework-audit instructions and manuals on modern audit techniques, legislation concerning audit of pre-accession funds, EDIS and implementation of EU requirements for control over the Structural Funds and Cohesion Fund; further elaboration and implementation of the structure and functions of PIFCA according to the new model of PIFC; establishment of a Training Centre of PIFCA; further development of the IT system of PIFCA-building the basic IT infrastructure in all Regional Directorates, technical equipment for the Training Centre.	Legislative framework compliant with the EU requirements and international good practices on internal audit; preparedness of PIFCA to implement the EU requirements for control over the Structural Funds and the Cohesion Fund; upgraded and implemented structure of the PIFC Agency implementing the new PIFC model; Training Centre of PIFCA established and functioning; training modules elaborated and implemented for all types of internal audit, risk assessment, planning and reporting of audits, modules for audit of EU funds with regard to EDIS elaborated; basic IT infrastructure in all Regional Directorates built, technical equipment for the Training Centre delivered.
	Reinforcement of the Administrative Capacity of the National Audit Office	NAO	Continued progress of the BNAO towards evolving into an independent and professional external audit institution in order to meet the Copenhagen criteria	2,00	Further development of the legal framework, additional reinforcement of the BNAO managerial and administrative capacity, further enhancement of the BNAO auditors skills in conducting performance audit, audit of EU funds and audit of the budget execution, and implementation of the Second phase of the establishment of BNAO IT system.	Further develop the BNAO in order to build up and strengthen the capacity to implement and enforce the acquis and ensure high level of competence and effectiveness in the execution of different types of audits in compliance with the EU standards and good practices.

PHARE 2003	Strengthening the Capacity of the Bulgarian Public Administration - Implementing the Strategy for Modernisation of the Public Administration in View of the Improved Service Delivery to the Public	CoM	To strengthen the capacity of the Bulgarian public administration to implement the Strategy for Modernization of the Public Administration and respond to the demands for openness to the citizens, accountability and better public services	2,00	<ul style="list-style-type: none"> • To analyse all legislation related to public service delivery and make proposals for legislative changes made in view of delegation of responsibilities at lower level of management, integrated service delivery, outsourcing of functions, creation of public-private agencies and privatisation of services. • To analyse the functions and services for outsourcing and agencification and in view of future privatization of some public services. • To create mechanism incorporating the legal, operational and financial aspects for partnership among the administrations for integrated service delivery. • To develop methodology for the drafting of a customer charter for service delivery in every administration and public awareness campaign for the legal rights of the customers in the field of service delivery. • To create and pilot system for quality management in public services. • To train public administration employees at central and local level for implementation of the mechanisms and create methodology and quality 	Creation of mechanisms and systems for service delivery to the public incorporating innovative technologies aimed to develop an ongoing relationship with the citizen-customer with constantly improving quality and increasingly fast response times of the services.
BG/03/IB/SPP/01	Setting up a coherence system for SF and CF in BG for the CSF MA and the single PA	MoF	CSF MA	2,30	<ul style="list-style-type: none"> - To define the responsibilities of MA of CSF in establishing a framework for inter-ministerial co-ordination and co-ordination with social partners - To assist in establishing of CSF Monitoring Committee - To strengthened the Paying Authority capacities - To design a system for monitoring of programme and project progress using financial and physical indicators - To develop and set up of a computerised Monitoring/Management System and System for Electronic Data Transfer. 	<ul style="list-style-type: none"> - CSF MA and PA are ready to assume obligations under CR 1260/99 and EC Regulations 438/2001 and 448/2001; - CF MA and PA are ready to assume obligations under CR 1164/94 as amended by Council Regulations 1264/99 and 1265/99; - Monitoring/Management Information System in place; - Completion of harmonisation of tasks related to public internal financial control of EU funded programmes in line with the CR 1260/99 and EC Regulations 438/2001 and 448/2001.

	Dutch pre-accession MATRA Programme - Institutional support for the Ministry of Finance in managing capacity building and development of a system of indicators for the assessment of the implementation of the Structural Funds, the Community Support Framework, National Development Plan and the Operational programmes	MoF	CSF MA	0,375	<ul style="list-style-type: none"> - Selected Staff to acquire negotiating skills; - Analysis of the monitoring systems of different member states - To analyse the structure of the full range of activities in order to assess appropriate type of indicators - To set up a system of indicators for the Operational Programmes: economic, financial, management and administrative indicators - To elaborate methodology and guidelines on the co-ordination in planning of the Structural Funds. 	<ul style="list-style-type: none"> - Developed essential skills of the CSF MA staff based on relevant training - Developed comparative study on the monitoring systems of the different member states - Developed system of indicators to assess the implementation of the Structural Funds Community Support Framework and the Operational Programmes - Strengthened capacity of the authorities involved in the implementation of the CSF.
MAT03/BG/9/2	Establishment of Public Finance School	MoF	The project focuses on building the capacity of the newly-established Public Finance School that will play a crucial role in strengthening the expertise and skills of the government administration involved in the budgetary process. Concrete training courses according to identified training needs will be developed and delivered	MATRA Project 0,65	<ol style="list-style-type: none"> 1. To prepare a Diagnostic Study, Strategy Paper and Action Plan for the PFS; 2. To define further and put in place the optimal organisational structure and tasks and responsibilities of the PFS, to describe and implement working procedures; 3. To strengthen the human resource capacity at the PFS, meaning: <ol style="list-style-type: none"> A. To train the PFS staff in all aspects of SAT (structural approach of training); B. To develop curricula and training materials; to elaborate and implement training methods; C. To provide and evaluate pilot courses and other training forms needed for the budget reform process. 4. To form and train a pool of local experts who will transfer their professional knowledge through the programmes of the Public Finance School. 	The project will build the capacity of the Public Finance School to conduct training needs analysis and to provide specialised professional training to the administration involved in the budgetary process. Furthermore it will result in increasing the capacity of the government financial administration to identify, apply for, manage and report on projects funded by the EU.

	Capacity building advisor to the Bulgarian Ministry of Finance	MoF			<ul style="list-style-type: none"> - assistance to develop and review written procedures for programming, selection and monitoring of projects; - assistance to further develop and implement training needs analysis for the staff; - assistance to elaborate training plans for the staff; - assistance to identify, elaborate and implement generic/horizontal training activities in support of the EDIS preparation; - assistance to the Agency for Economic Analysis and Forecasting on development and implementation of measures for enhanced public awareness and information on NDP; - assistance to establish and implement procedures for selection and involvement of socio-economic partners in the NDP-process; - assistance to NAC/MEUFD on the development and implementation of mechanisms for horizontal co-ordination for NDP; - assistance to the establishment of the School of Public Finance – development of training programmes and regional activities; - assistance to enhance 	<ul style="list-style-type: none"> - improved implementation of the Action Plan for the Structural Funding and Cohesion Fund. - Enhanced co-ordination between national stake-holders in preparations for planning of structural funding – in particular as concerns the development of NDP 2007-2013. - Measures for human resource development with emphasis on preparations for structural funding implemented - Horizontal capacity building projects/training programs developed and implemented in national priority sectors - Bilateral Danish assistance on institution and capacity building developed and implemented in priority sectors - Improved co-ordination between bilateral- and multi-lateral donors.
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	Long term resident FEU - advisor (capacity building) to the Bulgarian Ministry of Finance	MoF			<ul style="list-style-type: none"> - Assistance to implement and operationalise the Action Plan for preparation for structural funding and the Cohesion Fund; - Assistance to identify and implement needs for technical assistance complementary to planned horizontal and Phare-financed assistance; - Assistance to enhance the inter-institutional coordination and cooperation; - Assistance to develop HRD-measures targeted at the Bulgarian administration at large with a view to enhancing the administrative capacity to administer and implement pre-accession instruments and structural funding; - Assistance to develop and establish a national capacity for training of civil servants in priority areas required for enhancing the administrative capacity for implementing and enforcing the Acquis Communautaire. 	<ul style="list-style-type: none"> - Significantly progress in the implementation of the Action Plan for the Structural Funding and Cohesion Fund; - Significantly enhanced co-ordination between national stake-holders in preparations for planning of structural funding; - Assistance to the preparation of monitoring systems for the pre-accession instruments ISPA/Phare; - Ongoing supervision and monitoring of projects; - Development of measures for human resource development with emphasis on preparations for structural funding; - Projects identified and developed in national priority sectors; - Bilateral Danish assistance on institution and capacity building developed and implemented in priority sectors; - Improved co-ordination between bilateral- and multi-lateral donors; - Assist in the development of programming documents for the pre-accession instruments.
	DFID - Strengthening municipalities and regional capacity	South - East Region and MEUFD			<ul style="list-style-type: none"> - Training Needs Assessment; - Specific knowledge building sessions; - Management skills development; - Development MAP skills. 	<ul style="list-style-type: none"> - Individual development plans; - Development plan of the directorate; - Workshop on Management skills.
	DFID Support for MEUFD	MEUFD			<ul style="list-style-type: none"> - Capacity building activities for MEUFD; - Institution and Capacity-Building Support across Chapter 21 and all acquis-related sectors; - Workshop on Management skills. 	<ul style="list-style-type: none"> - Organisational Development Strategy for MEUFD; - Provided training to the MEUFD in the area of Management skills.
Multi annual programming PHARE 2004-2006	Preparation of the Bulgarian Ministry of Agriculture and Forestry to implement the second pillar of the EU Common Agricultural Policy – Rural Development, elements from the Common Fishery Policy and to elaborate and implement a National Programme for Integrated Rural Development Schemes	MAF	OP MA	3,45	<ul style="list-style-type: none"> .Elaboration of membership criteria for the RDP MC; .Elaboration of rules of procedure, job descriptions and operational manuals for the MA staff and G51 secretariats. 	<ul style="list-style-type: none"> The rural development programme documents are prepared ; . Operational monitoring system.

Multi annual programming PHARE 2004-2006	Multi- annual programming PHARE 2004-2006 - Establishment of Paying Agency and Preparation for setting up of IACS in Bulgaria -phase 3	SAPARD Agency	IB	2,34	Equip and train the PA in Bulgaria for the appropriate management of EAGGF and FIFG type of funds.	-PA in all regional offices equipped; -Fully operational JACS; -All staff and new employees trained.
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Legend

CoM	Council of Ministers
MoF	Ministry of Finance
MRDPW	Ministry of Regional Development and Public Works
ME	Ministry of Economy
MLSP	Ministry of Labour and Social Policy
MTC	Ministry of Transport and Communication
MoEW	Ministry of Environment and Waters
MAF	Ministry of Agriculture and Forestry
MES	Ministry of Education and Science
NSI	National Statistic Institute
PIFCA	Public Internal Financial Control Agency
NAO	National Audit Office